

University of Florida
Family, Youth and Community Sciences
Master's Degree Application Checklist

SCHEDULE A MEETING WITH THE FYCS COORDINATOR OF ACADEMIC PROGRAMS

Gregg A. Henderschiedt
Coordinator of Academic Programs
Department of Family Youth and Community Sciences
(352) 273-3514
ghenderschiedt@ufl.edu

MAKE NOTE OF THE APPLICATION DEADLINE

For Fall Admission:

To be considered for **graduate assistantship funding** your *completed* application and *all* supporting documents must be received by **February 1**.

Additional *complete* applications will be considered if received before **March 15**.

For Spring Admission:

Completed applications and all supporting documents must be received before **October 1**.

BEGIN YOUR ONLINE APPLICATION FOR ADMISSION

Review the University of Florida Graduate School admissions process prior to completing your application. Fill out and submit your [online application](#) and pay the application fee.

If you are interested in applying for a Graduate Assistantship, check the box on the UF application and indicate this in your personal statement.

TRANSCRIPTS

Applicants should submit **TWO** copies of transcripts from all attended colleges or universities:

- An official copy directly to the UF Office of Admissions **electronically** from your previous institution(s) **or mailed** to:
201 Criser Hall
Office of Admissions
University of Florida
P.O. Box 114000
Gainesville, FL 32611-4000
- A copy (either official or unofficial) can be emailed or mailed directly to Gregg Henderschiedt using the addresses above.
- Failure to provide transcripts to both offices can result in your application being delayed. Request transcripts at least three weeks prior to the deadline (check with prior institutions some require a longer period of time). If you currently attend UF or have in the past, you do not need to submit transcripts for UF coursework.

SUPPORTING DOCUMENTS:

Resume

Submit a resume via the online application. Your resume should highlight your educational and professional experiences in no more than two pages.

Letters of Recommendation

A minimum of three letters of recommendation are required. These should be from faculty members who are familiar with your past performance as a student. If you have been out of school for several years, professional references familiar with your performance may be submitted (we prefer professional references come from a person who held a supervisory role over your work).

Letters of recommendation should be submitted via the online application process. If the recommender cannot submit online, the letter should be sent directly to Gregg Henderschiedt, Coordinator of Academic Programs. Letters of recommendation need to be received by the application deadline, so follow up with recommenders to ensure that the deadline is met.

Please note that blind letters of recommendation (letters that are not read by the student prior to submission) are strongly preferred.

Statement of Purpose

The Statement of Purpose consists of two essays that are required for your admission packet and must be uploaded to your online application as one file. Each essay should be no more than 500 words not including the title and references.

Essay 1: How have your experiences prepared you for the FYCS master's program?

Summarize how your academic experiences have prepared you for our master's program. Discuss your choice of previous degree program, successes, and overall performance. Identify at least one academic difficulty or challenge you had to overcome and describe how you were able to do so. This is an honest self-appraisal, not a personal advertisement.

Essay 2: How do your research interests align with FYCS faculty?

Identify 1-2 faculty members in our department and explain why you would like to work with them. In what ways will studying with these faculty member(s) help you foster your current talents and interests to achieve your professional goals? How do your academic interests intersect with the social justice and diversity issues facing underrepresented and underserved families, youth, and communities today?