



UC DAVIS

Services for International
Students and Scholars

A part of Global Affairs

24 MONTH STEM OPT EXTENSION

Eligibility

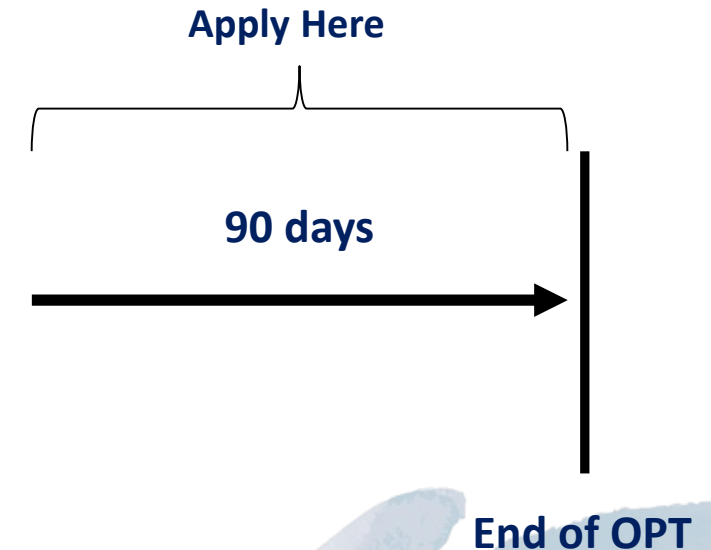
- Currently on approved OPT
- Have a paid job offer or paid job at an E-Verified company
- Have less than 90 unemployment days when applying
- Evidence that job is related to your STEM field



CIP Code Two-Digit Series	CIP Code Title
01	01.0300 Agroecology and Sustainable Agriculture
01	01.0901 Animal Sciences, General
01	01.0902 Agricultural Animal Breeding
01	01.0903 Animal Health
01	01.0904 Animal Nutrition
01	01.0905 Dairy Science
01	01.0906 Livestock Management
01	01.0907 Poultry Science
01	01.0999 Animal Sciences, Other
01	01.0000
01	01.0001
01	01.0002
01	01.0003
01	01.0004
01	01.0005
01	01.0006
01	01.0007
01	01.0008
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01	01.0092
01	01.0093
01	01.0094
01	01.0095
01	01.0096
01	01.0097
01	01.0098
01	01.0099

Timing

- Request STEM Extension I-20 from SISS 100 days (or less) before end of your OPT
- Submit to USCIS no more than 90 days before the end of your OPT (application must arrive at USCIS before last day of your OPT)
- Submit to USCIS within 60 days* of your advisor's signature date on the STEM Extension I-20 (this is called the issue date on page 1 of your I-20)



**If USCIS receives your application more than 60 days after the issue date on your I-20, USCIS will deny your STEM application. Please discuss with your SISS advisor if you have questions.*

Required Documents

- [I-983](#) Training Plan
- [I-765](#) Application
- [I-94](#)
- Post Completion OPT I-20s (copies)
- Passport Face Page
- Evidence if degree completion
- Signed STEM I-20

The image displays two primary USCIS forms. The top form is the **TRAINING PLAN FOR STEM OPT STUDENTS** (Form I-983), issued by the Department of Homeland Security, U.S. Immigration and Customs Enforcement. It is designed for students in Science, Technology, Engineering & Mathematics (STEM) Optional Practical Training (OPT). The form is divided into two main sections: **SECTION 1: STUDENT INFORMATION** and **SECTION 2: STUDENT CERTIFICATION**. Section 1 includes fields for the student's name, school information, and the designated school official (DSO). Section 2 contains a declaration of the student's intent to adhere to the training plan and a list of five specific commitments regarding the DSO, the training opportunity, and the student's notification of any changes. The bottom form is the **Application For Employment Authorization** (Form I-765), issued by the Department of Homeland Security, U.S. Citizenship and Immigration Services. It includes fields for the applicant's name, date of birth, and a fee stamp. A prominent instruction states: **To be completed by an attorney or Board of Immigration Appeals (BIA)-accredited representative (if any).** The form also includes a section for **Other Names Used** and a signature line for the attorney or representative.

Company Requirements

- Must be [E-Verified](#)
- Must sign training plan ([I-983](#))



The best way to learn about how to fill out the I-983 is to [follow the tutorial](#)

Direct Link: <https://studyinthestates.dhs.gov/assets/stem-opt-hub/story.html>

See next page for UC Davis-specific information



Completing the I-983 form

Helpful Hints for UC Davis Information

- Name of School Recommending STEM OPT: University of California, Davis.
- SEVIS School Code of School Recommending STEM OPT: SFR214F00614000.
- Designated School Official (DSO) is your official SISS immigration advisor. [Find your advisor here](#)
- STEM OPT Requested Period: Use the [24-month STEM OPT Extension Calculator](#) to find your customized dates.
- To find your CIP code, look on your I-20.

SEVIS ID: N0000000000		
SURNAME/PRIMARY NAME Doe	GIVEN NAME John	Class of Admission F-1 ACADEMIC AND LANGUAGE
PREFERRED NAME John Doe	PASSPORT NAME	
COUNTRY OF BIRTH KENYA	COUNTRY OF CITIZENSHIP CHINA	
DATE OF BIRTH 01 JANUARY 1990	ADMISSION NUMBER	
FORM ISSUE REASON CONTINUED ATTENDANCE - TRAVEL - Program Extension Requested	LEGACY NAME John Doe	
SCHOOL INFORMATION		
SCHOOL NAME SEVP School for Advanced SEVIS Studies SEVP School for Advanced SEVIS Studies	SCHOOL ADDRESS 9002 Nancy Lane, Ft. Washington, MD 20744	
SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL Helene Robertson FDSO	SCHOOL CODE AND APPROVAL DATE EAL214F44444000 09 SEP 2015	
PROGRAM OF STUDY		
EDUCATION LEVEL BACHELOR'S:	Food Science and Technology, Other 01.1099	

Step 1: Log in to iGlobal using “Limited Services”

iGlobal

Welcome to the iGlobal Services Login Page

Technology is key to our proactive approach. Our information services and experienced staff enable efficient management of student and scholar data, and our portal provides individualized, web-based services. The following are the types of online services available for international students, scholars and staff.

Full Client Services for Students & Scholars	Limited Services for Students & Scholars
<p>STUDENT LOGON ONLY</p> <p>Click blue login button below</p> <p>New Students will not be able to log in until 3 days after submitting Statement of Intent to Register.</p> <p>LOGIN</p>	<p>Scholars and Optional Practical Training (OPT/STEM OPT) alumni:</p> <p>Click Limited Services link below.</p> <p>Limited Services</p>

The following are additional services available:

[SISS Staff and Office Departmental Contacts](#) login here

Step 2a: Update your CURRENT OPT employment if necessary



iGlobal

 **iGlobal**

 **Secure Online Session**
Jamaal Davis
Campus: UC Davis
Network ID: rwdavis

OPT Report Employment

Use this form to update employer information while on the first year of OPT. All I-20s printed with updated information will be signed for travel.

UPDATE YOUR INFORMATION

Report your EAD card and any changes to your non-UC Davis email address and current residential street address using the links below:

- [U.S. Address](#) --required within 10 days of move
- [EAD Card](#) --one time only
- [Email Address](#) --permanent, non-UCD

REPORT A NEW EMPLOYER

Select OPT Approval Period *

01/30/2017 - 01/29/2018 Approved Post-Completion

Do you have a new employer to report? * YES NO

OTHER REPORTING

Left Sidebar:

- iGlobal Home Page
- + F-1 Student Services
- First Year OPT Reporting
 - EAD Card Upload
 - **Report Employment on first year of OPT**
- + J-1 Scholar Services
- + Shipping
- + STEM OPT Extension and Reporting
- + Student Letter Request
- + Update Personal Information
- Logout of iGlobal

Step 2b: Submit Your 24-month STEM OPT Extension request



iGlobal

Secure Online Session
Jamaal Davis
Campus: UC Davis
Network ID: rwdavis

STEM OPT Extension Request

Use this form to request a STEM OPT extension of your first year of OPT.
Eligibility:

1. Must have completed a STEM eligible degree (bachelor's or higher)
2. Maximum 2 STEM OPT extensions per student
3. Must be a paid employee working at least 20 hours per week
4. Must work for an E-verified company
5. Must complete an I-983 training plan
6. Must not exceed 150 days of unemployment (60 additional days granted for STEM)
7. Must report regularly

UPDATE PERSONAL INFORMATION

Report all changes to your non-UC Davis email address and current residential street address using the links below. These links will take you to other forms. Once you have finished them, please move on with this form.

[U.S. Address Update](#)
[Email Address Update \(non-UC Davis, permanent\)](#)

CHECK CURRENT I-20 FOR ACCURACY

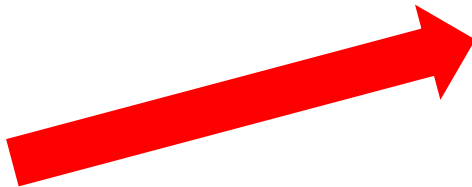
Your current I-20 must accurately reflect your employment during the first year of OPT.

Do you need to make any changes to the employment currently showing on your I-20? * YES NO

STEM EXTENSION DATES

Navigation Menu:

- iGlobal Home Page
- Document Delivery
- F-1 Student Services
- First Year OPT Reporting
- STEM OPT Extension and Reporting**
- STEM OPT Extension Request
- STEM EAD Card Upload
- 6, 12, 18 & 24 Month Required STEM Reporting
- Changes to a STEM Employer
- Report New STEM Employer
- Student Letter Request
- Update Personal Information
- Logout of iGlobal



Step 2b: Submission via iGlobal includes uploading:

1. Completed [24-month STEM OPT Extension Calculator](#)

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24-month STEM OPT Calculator

* Enter information in green boxes

Eligibility for the 24-month STEM OPT Extension

- Must be based on a STEM eligible degree (Bachelor's, Master's, or Doctoral)
- Must be eligible to complete an I-983 with an E-verify employer
- Must submit application to USCIS within 90 days of OPT ending
- Must have maintained status during OPT
- Limited to two total STEM Extensions per student regardless of degrees earned

***1. Enter the CIP code listed on your I-20 (i.e. 01.1103)** Code Drop Down

- Any CIP code starting with 14, 26, 27 or 40 is eligible and will be found with .xxxx

***2. Enter the OPT end date as listed on the EAD card**
mm/dd/yyyy

3. Submit a STEM OPT request to SISS as early as

- [Instructions](#)
- OPT STEM Request period (for I-983) to

4. USCIS will accept your application to

- USCIS must receive your new I-20 within 60 days of the recommendation
- Continue to work while STEM is processed **if filed** within USCIS dates above
- DMV license renewal delays possible if applying late
- [Items to mail to USCIS \(Step 2\)](#)
- [More information about the STEM Rules](#)

5. Regulatory Requirement to Report (<https://iglobal.ucdavis.edu>)

- Mark your calendar now for your **minimum required reporting** dates.

6 month reporting update due	
12 month reporting & Evaluation on Student Progress (I-983) due	
18 month reporting update due	
24 month Final Evaluation on Student Progress (I-983) due	

- **Additional reporting required within 5-10 days** of a change
 - Home address changes
 - Updated I-983 for material changes to employment
 - Final Evaluation on Student Progress (I-983) upon ending any employment
 - New I-983 due for any new employer (E-verified, 20+ hours/week)

SISS STEM Extension I-20 Request Process

Step 2b: Submission via iGlobal includes uploading:

DEPARTMENT OF HOMELAND SECURITY
U.S. Immigration and Customs Enforcement

OMB APPROVAL NO. 1653-0054
EXPIRATION DATE: 03-31-2019


TRAINING PLAN FOR STEM OPT STUDENTS
Science, Technology, Engineering & Mathematics (STEM) Optional Practical Training (OPT)

2. Completed form [I-983](#).

SECTION 1: STUDENT INFORMATION (Completed by Student)			
Student Name (Surname/Primary Name, Given Name):		Student Email Address:	
Name of School Recommending STEM OPT:	Name of School Where STEM Degree Was Earned:	SEVIS School Code of School Recommending STEM OPT (including 3-digit suffix):	
Designated School Official (DSO) Name and Contact Information:		Student SEVIS ID No.:	STEM OPT Requested Period (mm-dd-yyyy): From: _____ To: _____
Qualifying Major and Classification of Instructional Programs (CIP) Code: _____			
Level/Type of Qualifying Degree: _____			
Date Awarded (mm-dd-yyyy): _____			
Based on Prior Degree? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Employment Authorization Number: _____			
SECTION 2: STUDENT CERTIFICATION			
I declare and affirm under penalty of perjury that the statements and information made herein are true and correct to the best of my knowledge, information and belief. I understand that the law provides severe penalties for knowingly and willfully falsifying or concealing a material fact, or using any false document in the submission of this form.			
I certify that:			
<ol style="list-style-type: none"> 1. I have reviewed, understand, and will adhere to this Training Plan for STEM OPT Students ("Plan"); 2. I will notify the DSO at the earliest available opportunity if I believe that my employer is not providing me with appropriate training as delineated on this Plan; 3. I understand that the Department of Homeland Security (DHS) may deny, revoke, or terminate the STEM OPT of students whom DHS determines are not engaging in OPT in compliance with the law, including the STEM OPT of students who are not, or whose employers are not, complying with this Plan; 4. My practical training opportunity is directly related to the STEM degree that qualifies me for the STEM OPT extension; and 5. I will notify the DSO at the earliest available opportunity regarding any material changes to or deviations from this Plan, including but not limited to, any change of Employer Identification Number resulting from a corporate restructuring, any nontrivial reduction in compensation from the amount previously submitted on the Plan that is not tied to a reduction in hours worked, any significant decrease in hours per week that I engage in a STEM training opportunity, and any decrease in hours below the 20-hours-per-week minimum required under this rule. 			
Signature of Student: _____			
Printed Name of Student: _____ Date (mm-dd-yyyy): _____			

I-765 Instructions

- Fill out the form using the detailed instructions in [iGlobal](#) at F-1 Practical Training, Optional Practical Training.
- Our [STEM OPT webpage](#) contains details on the order in which documents should be submitted to USCIS.

 Application For Employment Authorization Department of Homeland Security U.S. Citizenship and Immigration Services		USCIS Form I-765 OMB No. 1615-0040 Expires 05/31/2020
For USCIS Use Only	<input type="checkbox"/> Authorization/Extension Valid From _____	Fee Stamp
	<input type="checkbox"/> Authorization/Extension Valid Through _____	Action Block
	Alien Registration Number A- <input type="text"/>	
Remarks _____		
To be completed by an attorney or Board of Immigration Appeals (BIA)-accredited representative (if any).		<input type="checkbox"/> Select this box if _____ Attorney or Accredited Representative USCIS Online Account Number (if any) <input type="text"/>

Most of this page is self explanatory. Fill in all relevant information.

For 1. a. Check the box indicating "Initial permission to accept employment." Even though you are already on OPT this is an initial application for the (c)(3)(C) category.

▶ **START HERE** - Type or print in block letters

Part 1. Reason for Applying

I am applying for (select only one box):

1.a. Initial permission to accept employment.

1.b. Replacement of lost, stolen, or damaged employment authorization document, or correction of my employment authorization document NOT DUE to U.S. Citizenship and Immigration Services (USCIS) error.

NOTE: Replacement (correction) of an employment authorization document due to USCIS error does not require a new Form I-765 and filing fee. Refer to Replacement for Card Error in the What is the Filing Fee section of the Form I-765 Instructions for further details.

1.c. Renewal of my permission to accept employment. (Attach a copy of your previous employment authorization document.)

Part 2. Information About You

Your Full Legal Name

1.a. Family Name (Last Name)

1.b. Given Name (First Name)

1.c. Middle Name

Other Names Used

Provide all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in Part 6.

Additional Information.

2.a. Family Name (Last Name)

2.b. Given Name (First Name)

2.c. Middle Name

3.a. Family Name (Last Name)

3.b. Given Name (First Name)

3.c. Middle Name

4.a. Family Name (Last Name)

4.b. Given Name (First Name)

4.c. Middle Name

Enter your name as it appears on your passport ID page.

Step 2b: Submission via iGlobal includes uploading:

4. Copy of current EAD.
5. [I-94](#) record showing F-1 status.

Allow 2 weeks for SISS processing.



USCIS Packet Overview

Step 3: Once you have received your 24-month STEM OPT extension I-20 you will need to submit the following to USCIS:

1. Check or money order payable to U.S. Department of Homeland Security. Check the current [filing fee](#) before submitting.
(NOTE: Do NOT include payment for the \$85 biometric services fee)
2. Optional (highly recommended): [Form G-1145](#) to receive an e-mail and/or a text message that your application has been accepted and the receipt number you will use to track your case. You must submit one G-1145 for an email receipt and another for a text receipt.
3. Letter declaring that any field left blank in the I-765 means it does not apply (SISS provides this).
4. Original [I-765](#) application form
5. Form I-94, Arrival-Departure Record
6. A copy of your Post-Completion OPT EAD (front and back)
7. Photocopy of passport biographical information, showing passport expiration date
8. Photocopy of the new I-20 with the STEM OPT recommendation (all pages)
9. 2 photos (taken within the past 30 days, white background, 2" x 2")

Mail your complete application by your customized deadline
via **express mail** (Federal Express, etc.) to:

USCIS
Attn: AOS
1820 E. Skyharbor Circle S
Suite 100
Phoenix, AZ 85034

STEM OPT Photo Requirements

Clear image,
White
background



2 x 2 inches
(51 x 51 mm)

- All photos must be of only the applicant and must be identical.
- All photos must meet the specifications for full frontal/passport photos and must be no more than 30 days old when an application is filed.
- Print your full name, birthdate and SEVIS number (10-digit number beginning with N in the top left corner of your I-20) in pencil on the back of each photo.

What is a Request for Evidence (RFE)?

- When USCIS needs clarification or more documentation about your OPT application
- Sent to the address you provide to USCIS in the I-765 application form
- Usually a blue cover sheet with a response deadline
- Usually an additional sheet(s) with a list of information to provide

What to do if you get an RFE?

- Schedule an appointment with your SISS Advisor immediately
- Prepare all documents requested – **even if you already submitted them with the original request**
- Make photocopies of all documents before sending
- Review packet before mailing
- Send by the deadline indicated on the cover sheet

RFEs are serious

Not submitting what is requested in a timely manner may lead to an OPT denial

Maintaining Status on STEM

Once you are approved for the additional 24 months you will need to do the following to maintain your STEM OPT status:

- a) Work at least 20 hours of **paid employment** directly related to your STEM major.
- b) Not exceed 150 days of unemployment, which includes unemployment days used during post completion OPT.

You can check your unemployment by using the [unemployment calculator](#).

Maintaining Status on STEM

You MUST:

Update SISS via iGlobal within 10 days of any the following changes:

- i. Reduction in compensation for employment (only if is not a result of decrease in hours*).
- ii. Employer name and address*.
- iii. Change of status or transfer out of F-1 program.
- iv. Termination of employment.
- v. Change in residential address.

You must also

- i. Complete required 6 month STEM validation report via STEM OPT Reporting at 6, 12, 18, and 24 months even if there have been no changes.
- ii. Complete STEM final assessment self- evaluation and submit to SISS before STEM expiration

*Requires you and your employer to complete a new [I-983](#)



The screenshot shows the iGlobal Services Home Page for user Jamaal Davis. The page includes a navigation menu on the left with options like 'F-1 Student Services', 'First Year OPT Reporting', 'J-1 Scholar Services', 'Shipping', 'STEM OPT Extension and Reporting', 'Student Letter Request', 'Update Personal Information', and 'Logout of iGlobal'. The 'STEM OPT Extension and Reporting' section is expanded, showing 'STEM OPT Extension Request', 'STEM EAD Card Upload', and '6, 12, 18 & 24 Month Required STEM Reporting'. The main content area displays 'Recent Notes / Correspondence' with a note from 01/05/2018: 'Please look into STEM OPT Extension.' Below this is a 'SEVIS Status Information' table and an 'Options' section with checkboxes for 'View cases closed before today' and 'View correspondence and notes older than 60 days'. At the bottom, there is a section titled 'About Services for International Students and Scholars (SISS)' with a paragraph of text.

iGlobal Services Home Page

Online Services for International Students, Scholars, and Staff: Update your institutional information, request signatures, work authorization, certificate of enrollments, sign-up for sessions, and more.

Recent Notes / Correspondence
01/05/2018: Please look into STEM OPT Extension.

SEVIS Status Information	
SEVIS ID:	N0004444444
Status:	Active
Level:	Bachelor's
Program Start:	09/27/2015
Program End:	12/15/2016

Options	
<input type="checkbox"/>	View cases closed before today
<input type="checkbox"/>	View correspondence and notes older than 60 days

About Services for International Students and Scholars (SISS)

Established in 1968, Services for International Students and Scholars (SISS) reports to the Vice Provost for Global Affairs. SISS is helping to build a campus community that includes students and scholars from over 100 countries and six continents. SISS serves over 6,000 international students, faculty, and researchers and their accompanying family members who come to UC Davis each year. We welcome the world to UC Davis.

SISS assists incoming and current international students and scholars, and their families with visa and immigration issues while they are at UC Davis. In addition to preparing the necessary documents to apply for a U.S. visa, SISS assists international students and scholars in maintaining their legal status while in the

Note:

The dates by which you must submit the 6, 12, 18 and 24 (end) month reports can be found on your [24-month STEM OPT Extension Calculator](#)

- i. Complete required 6 month STEM validation report via STEM OPT Reporting at 6, 12, 18, and 24 months even if there have been no changes.
- ii. Complete STEM final assessment self- evaluation and submit to SISS before STEM expiration

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STUDENTS AND SCHOLARS

**24-month STEM OPT
Calculator**
* Enter information in green boxes

Eligibility for the 24-month STEM OPT Extension

- Must be based on a STEM eligible degree (Bachelor's, Master's, or Doctoral)
- Must be eligible to complete an I-983 with an E-verify employer
- Must submit application to USCIS within 90 days of OPT ending
- Must have maintained status during OPT
- Limited to two total STEM Extensions per student regardless of degrees earned

***1. Enter the CIP code listed on your I-20 (i.e. 01.1103)** Code Drop Down

- Any CIP code starting with 14, 26, 27 or 40 is eligible and will be found with .xxxx

***2. Enter the OPT end date as listed on the EAD card** mm/dd/yyyy

3. Submit a STEM OPT request to SISS as early as

- [Instructions](#)
- OPT STEM Request period (for I-983) to

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 - Updated I-983 for material changes to employment
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 - New I-983 due for any new employer (E-verified, 20+ hours/week)

Material Changes and the Form I-983

If any of the following information changes you must complete a new [Form I-983](#) with your employer and submit it to SISS:

- a) Employer name and address.
- b) Decrease in your compensation (not as a result in reduction of hours worked).
- c) Reduction in hours worked to less than 20 hours a week.
- d) Employer's EIN.

For more information on the Form I-983 and STEM policies refer to Study in the States [STEM OPT Hub](#)

Contact SISS

If you have any questions about your STEM application/process, please feel free to contact your [SISS International Student Advisor](#).

Or see more information about STEM [on our website](#)

Call SISS directly at 530-752-0864 ext. 0 to make an appointment.

Stop by during SISS drop-in hours
Mondays from 1:00-3:45PM
Thursdays from 1:00-3:45PM



UC DAVIS

Services for International
Students and Scholars

A part of Global Affairs

siss.ucdavis.edu